

Minutes of a Meeting of the Board of Directors
The Association of Applied Paleontological Sciences
September 10, 2018 – Crown Plaza Denver Airport

The meeting was called to order by President John Issa at 7:32 AM in the restaurant of the Crown Plaza Denver Airport Hotel

Board Members Present included:

1. Sandy Ludlum – Secretary
2. George Winters – Administrative Director
3. Craig Kissick – Board Member
4. David Kronen – Board Member
5. Jane Murray – Treasurer
6. John Issa – President
7. Rick Hebden – Board Member
8. Neal Larson – Past President
9. Brook Ricard – Board Member
10. Tom Caggiano – Board Member
11. Edward Rigel – Vice President
12. Kirby Siber – Board Member

Others Present

1. Katharine Taylor - Guest
2. Bill Murray - Guest

The minutes of the previous board and general meetings (Tucson 2018) were read by secretary Sandy Ludlum and approved. They may also be found on the AAPS website.

The Treasurers report with comments was read by Treasurer Jane Murray. Although we show a current net loss of \$8,700 this does not include outstanding dues and guide advertising payments which historically come in at the end of the year. The report may also be found on the AAPS website.

Reports

Director's Report

Administrative Director's Report
AAPS Board Meeting
9/10/2018

Fossil Ivory Update:

Illinois has become the 9th state to pass ivory legislation that includes mammoth ivory in the legal description of banned material. The ban goes into effect on January 1st, 2019.

This current legislation defines "Ivory" as any tooth or tusk composed of ivory from any animal, including, but not limited to, an elephant, hippopotamus, mammoth, narwhal, walrus, or whale, or any piece thereof, whether raw ivory or worked ivory, or made into, or part of, an ivory product.

AAPS Records:

Everything has been much status quo for the past several years. All documents including, invoices, receipts, check copies, bank statements, advertising contracts, membership applications and records are scanned and stored in the Dropbox files accessible for review by the executive board (President, Vice President, Treasurer and Secretary).

The documents are reviewed by the Treasurer who records the final entries in QuickBooks and confirms entries.

All membership applications are reviewed by the AAPS board for approval. Each new member is contacted by mail and sent a current membership card.

We do need to discuss and develop a protocol for all records over 7 years old, the length of time we need to keep records for both our non-profit and IRS requirements. Any records that are released, should be securely destroyed (shredded) to prevent account and membership information being accessed.

Dropped Members:

Following the annual board and membership meetings in Tucson, invoices still owed, with a cover letter were mailed to all members still in arrears. This was followed up with a final email on June 12th. As of August 1st, 2018, 25 members were dropped for non-payment of dues, or resignation. All members dropped were made inactive in our Book Keeping files and they were removed from the business members' page

Members that did not pick up their membership cards in Tucson, had them mailed after the shows.

2019 Elections:

Nominations are open for the following officers and board members that are up for re-election. Any member of AAPS in Good Standing can accept a nomination, or nominate themselves if they would like to run for an office. Term limits were voted out, so any board member can run for reelection or seek a different office. Nominations close the third Saturday in January before the annual meeting so that ballots can be prepared;

Ed Rigel, Vice President

Jane Murray, Treasurer

Sandy Ludlum, Secretary

Rick Hebdon, Board Member

Craig Kissick, Board Member
David Kronen, Board Member
Aaron Miller, Board Member

2019 AAPS Guide:

I'm hopeful we can expand our guide with additional advertising. If anyone has any leads, please contact me as soon as possible so that I can mail contracts and make an initial phone call.

2019 Tucson Meeting:

We need volunteers at the welcome tables and the payment tables following the auction.

Ballots will be handed out at the welcome table and collected by a single volunteer during the meal.

We can improve the member's ability to vote and pick up his or her membership card by having membership cards and ballots available at the AAPS booth the week before the meeting. Members can pay their dues, complete the ballots and receive their membership card at the booth. A schedule will be set up and posted at the booth so that the material can be available at least 4 hours a day.

Auction Donations – Donations need to be encouraged and collected from day one of the shows. We cannot wait until the day of the auction to pick up auction items. We will remind members in the Newsletter from October through January to deliver their donations to the AAPS booth at the Hotel Tucson City Center. A meeting will be scheduled in advance of the show with the volunteers that collect auction items and payments to discuss any new policies.

Credit Card Payments – We need at least four volunteers who will need to have a smart phone (Android or iPhone) or an iPad. To man the Payment table during the auction and until all payments are collected. This year, those volunteers will have their own receipt pad.

Websites and Facebook:

Both the AAPS and Journal websites are updated almost daily. Current paleo related issues are posted on the association's Facebook page.

Newsletter:

The AAPS newsletter has been emailed approximately every 6 weeks to the membership and those that signed up on our website to receive it. When problems arise such as a bounced email are discovered, the recipient is contacted for an updated address or removed from the mail server.

Scholarship Report

Neal reported on the research activity of last year's scholarship awardees.

Old Business

A. Youth Fossils

- a. Gary Olsen was unable to attend this year's show but we assume he again asks for the donation of large quantities of small fossils such as crinoid stems, small shark teeth, petrified wood chips, and small invertebrates.

B. 2018 Show Guide

- a. Our guest speaker this year will be Lance Grande.

New Business

A. Sternberg Award

- a. The board unanimously agreed on a recipient for the Sternberg Award to be awarded at the 2019 banquet.

B. Miscellaneous New Business

David Kronen offered to donate an external hard drive to the association to use as a backup system.

David Kronen placed Katherine Taylor of Bone Clones in nomination for Board member.

Tom Caggiano volunteered to assist at the table during the banquet and to solicit auction items during the Tucson show.

A motion was made by Tom Caggiano and seconded by Craig Kissick that Jane Murray be paid \$1,500.00 per year as Treasurer as it is very time consuming especially in January to March where there is a lot of deadline work to be done. After much discussion the motion was carried. George said that this will require a change in the association's by-laws.

Neal Larson moved that the meeting be adjourned and seconded by Jane Murray. The motion was carried by acclamation.

President Issa closed the meeting at 8:35 A.M.

Respectfully submitted,

Nathaniel 'Sandy' Ludlum, Secretary – November 5, 2018